

## **Executive Summary**

This job analysis study was initiated in 2016 at the request of the Oncology Nursing Certification Corporation (ONCC). The purpose of the role delineation study, also known as a job analysis or practice analysis, was to provide a detailed analysis of the job-related competencies of the Blood and Marrow Transplant (BMTCN) Nurse for the ONCC to use for continuing efforts related to the ongoing development of a certification program.

The BMTCN Role Delineation Advisory Committee (RDA) met on November 11 and 12, 2016 and developed a draft job analysis survey. The draft survey was subjected to a pilot test, which led to changes that were made through an iterative process of reviews and modifications. The final survey was then approved in preparation for distribution of the survey on December 9, 2016 to 3,638 BMTCN Nurses. ONCC provided e-mail addresses that were used to disseminate an invitation with an embedded link. The published response deadline for this distribution was January 9, 2017.

The Committee reconvened on January 30 and 31, 2017 to review the results of the survey responses. During this meeting, all data collected from the surveys were reviewed, including the demographic information and the significance ratings for each knowledge and task statement. After removal of duplicative responses (i.e., more than one response from an individual) and partial respondents (i.e., those who didn't meet the definition of a BMTCN nurse or those who didn't respond to any knowledge/tasks), a total of 505 usable surveys were available for analyses.

These analyses enabled the Committee to make decisions regarding the inclusion and exclusion of knowledge and task statements for an examination content outline, which could be used for continuing development of a certification examination. Decision rules were established to ensure that the knowledge and task statements that were retained were clearly part of practice, and significant enough to practice to warrant inclusion on the content outline.