

Make your CE programs simply irresistible.



ILNA Coding can make a good CE program even better.

Nearly 40,000 oncology certified nurses are looking for continuing education (CE) / nursing continuing professional development (NCPD) for certification renewal. Your offerings could be more attractive to them – if they know they can use your programs to meet their Individual Learning Needs Assessment (ILNA) requirements for renewal.

Certified nurses earn renewal points for certification renewal by completing professional development in oncology subject areas. Your CE offerings may fit in these subject areas, but certified nurses may not be aware. Including ILNA Coding in your program information adds value to your programs.

Here's how ILNA Coding works.

ONCC reviews your Continuing Nursing Education (CNE)/ Nursing Continuing Professional Development (NCPD) or Continuing Medical Education (CME) programs and confirms how nurses can use the points for certification renewal. This is called ILNA Coding.

There are two ways to get ILNA Coding for your programs:

1. ONCC reviews your proposed coding.
2. ONCC codes your program.

It's easy to request and use ILNA Coding.

1. Complete the ILNA Coding Request Form and submit it to ONCC.
2. ONCC will review your request and respond with ILNA Coding information within 5 business days.
3. Add the ILNA Coding information to your program advertisements and information.

There is a fee for each of these services (see page 3 for details).

Regardless of which option you choose, you'll receive detailed information on how nurses can use your CE offering to renew their certification. You can use the ILNA coding to make your offerings stand out from the others in the CE marketplace.

Note: a CE offering must be approved for contact hours by an acceptable accreditor or approver of CNE/NCPD or CME. Coding a program for ILNA categories does not replace educational accreditation. ILNA coding is only for the purposes of recertification through ONCC.

How to Determine ILNA Coding

1-hour CNE/NCPD/CME hour = 1 Point

CE Offerings of 4 contact hours or less

1. Decide what the program is generally about at a high level. For example: Early Detection, Treatment, End-of-Life Care, etc. Programs may address more than one subject area.
2. Look at the list of ILNA Subject Areas on the Coding Request Form and find the corresponding, reasonably-related subject area(s) where renewal points may apply.
3. Choose the reasonably-related subject area(s) where the renewal points apply. Don't divide points for programs of 4 hours or less among multiple subject areas. If the offering could apply to more than one subject area, the total points may be applied in any one of the reasonably related areas. For example: if the content applies to Early Detection, Treatment or End-of-Life, the renewal points for the program could be applied to Early Detection or Treatment or End-of-Life.

Large CE Offerings/Conference with Multiple Sessions

1. Consider what each session or portion of the program is generally about at a high level. For example: Early Detection, Treatment, End-of-Life Care, etc.
2. Look at the list of ILNA Subject Areas on the Coding Request Form and find the corresponding, reasonably-related subject area(s) where renewal points may apply for each session/portion of the program.
3. Code the offering so the renewal points apply in the reasonably-related subject area(s). Don't divide points for individual sessions among multiple subject areas. Renewal Points for a session or portion of the program may be applied in any one of the reasonably related areas. For example: if the session content could apply to Early Detection, Treatment or End-of-Life, the points for the session could be applied to Early Detection or Treatment or End-of-Life.

ILNA Coding Statements

Once ILNA Coding is approved, you may use the following advertising statement in conjunction with your program.

“The program content has been reviewed by the Oncology Nursing Certification Corporation (ONCC) and is acceptable for recertification points in the following ILNA subject areas:”

Have Questions?

Contact ONCC at 877-769-ONCC (6622) or ilna.coding@oncc.org.

Disclaimer: ONCC review is only for designating content for renewal points and is not for educational accreditation. Programs must be formally approved for CNE/NCPD or CME hours by an acceptable accreditor/approver. If the CE provider does not obtain formal approval to award CNE/NCPD or CME by an acceptable accrediting/approval body, no information related to ONCC recertification or ILNA categories may be used in relation to the program.

Request for ILNA CE Coding - CE Providers

To expedite processing, please complete the following form using a computer.

CE PROVIDER INFORMATION

CE Provider: _____

Contact Name: _____

Address: _____

Email: _____ Phone: _____

Check whether the CE Provider is: For-profit Non-profit

FEES & SERVICES

Indicate whether you are requesting: Complete Coding for CE Review Coding for CE

Please see instructions on page 2 for a detailed explanation of the difference between "Complete Coding" and "Review Coding"

| Number of CE Contact Hours | For-Profit CE Providers | | Non-Profit CE Providers | |
|----------------------------|-------------------------|--------------------|-------------------------|--------------------|
| | Complete ILNA Coding | Review ILNA Coding | Complete ILNA Coding | Review ILNA Coding |
| 0.1 – 4.0 | \$75 | \$50 | \$40 | \$25 |
| 4.1 – 8.0 | \$150 | \$75 | \$75 | \$40 |
| 8.1 – 12.0 | \$200 | \$100 | \$100 | \$50 |
| 12.1 – 16.0 | \$300 | \$150 | \$150 | \$75 |
| 16.1 – 20.0 | \$400 | \$200 | \$200 | \$100 |
| More than 20 hours | Call for fee | | | |

Need it faster? Expedited service available for additional fee.

\$50 for expedited coding. Coding will be completed in two business days.

PAYMENT INFORMATION

Please check one:

Check/Money Order (payable to Oncology Nursing Certification Corporation)

Visa MasterCard American Express Discover

Cardholder's Name (print) _____

Signature _____

Card number _____

Expiration _____

CSC/CSV Number _____

\$

Total Amount Due _____

SUBMISSION INSTRUCTIONS

Submit the Request for ILNA Coding, a copy of the program brochure or content outline, and the CE Assignment Form (if submitting proposed coding). Please allow five business days for ONCC to process your coding. Forms completed using a computer and submitted via email will be processed faster.

Please submit by email (preferable), mail, or fax to ONCC:

Oncology Nursing Certification Corporation

Fax: 412-859-6168

Email: ilna.coding@oncc.org

Attn: Program Managers

125 Enterprise Drive

Pittsburgh, PA 15275

Request for ILNA CE Coding - CE Providers

Name: _____

Address: _____

Email: _____ Phone: _____

CE PROGRAM INFORMATION

CE Program Title: _____

CE Provider Name: _____

Accrediting Organization: _____

(The name of organization that has approved the program for contact hours. To qualify for renewal points, a CE program must be approved for contact hours by an acceptable accreditor or approver of CNE/NCPD/CME).

Total CE: _____

Start date/time of program _____ End date/time of program _____

Expiration date (if online/on-demand) _____

Name/Email of Contact Person: _____

List the program objectives below, and the estimated length of time that will be allotted to each. Please attach a brochure, content outline, or program handout when submitting this form.

| Objective(s): | Estimated Program Time for Objective: |
|---------------|--|
| | _____ |
| | _____ |
| | _____ |
| | _____ |

ILNA Coding: CE Assignment Form
 (Complete and submit if requesting "Review Coding")

CE PROGRAM INFORMATION

CE Program Title: _____

CE Provider Name and Address: _____

Accreditor: _____ Total CE: _____

Start date/time of program _____ End date/time of program _____

Expiration date (if online/on-demand) _____ Name/Email of Contact Person: _____

| ILNA Subject Area | |
|---|--|
| Basic Concepts for Transplantation | |
| Care Continuum/Care Continuum | |
| Care of the Pediatric Hematology and Oncology Patient | |
| Coordination of Care | |
| Diagnosis and Staging | |
| Disease-Related Biology | |
| Early Post-Transplant Management | |
| End-of-Life | |
| Foundation of Transplant | |
| Graft-versus-Host Disease Prevention and Management | |
| Health Promotion/Screening and Early Detection | |
| Late Post-Transplant Management | |
| Oncologic Emergencies | |
| Oncology Nursing Practice | |
| Palliative Care | |
| Preparative Regimens | |
| Pre-Transplant Care | |
| Professional Practice | |
| Psychosocial | |
| Roles of the APN | |
| Scientific Basis for Practice | |
| Survivorship | |
| Symptom Management | |
| Treatment | |
| Types of Transplants and Sources of Stem Cells | |
| Total Points | |