

# Certification Renewal Application - Option 3 (Test + ILNA)

Please read the information in the *ONCC Certification Manual*. Complete all information requested.  
Please print. Illegible, incomplete, or unsigned applications will not be accepted.

\_\_\_\_\_  
Last Name (list your last and first name as it appears on your photo ID)      First Name      Middle Initial

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
City      State      Zip/Postal Code      Country

\_\_\_\_\_  
(Area Code) Work Phone Number      (Area Code) Home Phone Number

\_\_\_\_\_  
E-mail Address (list an individual or personal email address, not a group mailbox shared in the workplace)

/ /

\_\_\_\_\_  
Birthday

1. Which credential are you renewing?

OCN®    CPHON®    AOCN®    CBCN®    BMTCN® \_\_\_\_\_ mm/yy last test taken

2. What was your name at the time you most recently tested/renewed? \_\_\_\_\_

3. Indicate if you are a current member of either of the following organizations:

Oncology Nursing Society

Association of Pediatric Hematology/Oncology Nurses

\_\_\_\_\_  
Member/Customer ID Number

4. Are you applying for:       Option 3: Test + ILNA

## TEST INFORMATION

5. Do you require Special Testing Accommodations due to a disability?

No    Yes      (submit Special Accommodations Request Form)

## EXPERIENCE

6. Do you hold any other nursing certifications?  No  Yes \_\_\_\_\_  
please list credentials

7. **Nursing License Information** (required)

Nursing License Number \_\_\_\_\_ State \_\_\_\_\_

Expiration Date \_\_\_\_\_ Month/Year you became a Registered Nurse \_\_\_\_\_

8. **Nursing Experience** (required)

Months of experience as an RN in the past 36 months (3 yrs.): \_\_\_\_\_ months

Total hours in oncology in the past 2 1/2 years: \_\_\_\_\_ hours

9. **Verification Information** - Print the name, title, institution, and phone number of a supervisor who can verify your most recent work experience. Do not list yourself.

\_\_\_\_\_  
Name      Title

\_\_\_\_\_  
Institution      Phone

10 **Nursing Experience Details** - List below, starting with most recent, your RN experience for the past 3 years. Include start & end dates for each position, title, name and city/state of your employer(s), number of hours you worked per week during that time, and the percentage of your time spent in adult oncology. Attach additional copies of this page if needed.

From: \_\_\_ / \_\_\_ / \_\_\_ To: \_\_\_ / \_\_\_ / \_\_\_ Title: \_\_\_\_\_  
 Employer: \_\_\_\_\_ City, State \_\_\_\_\_  
 Number hours worked per week \_\_\_\_\_ % of time spent in oncology: \_\_\_\_\_

From: \_\_\_ / \_\_\_ / \_\_\_ To: \_\_\_ / \_\_\_ / \_\_\_ Title: \_\_\_\_\_  
 Employer: \_\_\_\_\_ City, State \_\_\_\_\_  
 Number hours worked per week: \_\_\_\_\_ % of time spent in oncology: \_\_\_\_\_

From: \_\_\_ / \_\_\_ / \_\_\_ To: \_\_\_ / \_\_\_ / \_\_\_ Title: \_\_\_\_\_  
 Employer: \_\_\_\_\_ City, State \_\_\_\_\_  
 Number hours worked per week \_\_\_\_\_ % of time spent in oncology: \_\_\_\_\_

**11. Biographical Data (OPTIONAL)**

**Race**

American Indian/Alaskan Native	What is your age range?	What is your salary range?
Asian	20-24 years	Less than \$20,000
Black/African American	25-29 years	\$20,000-\$29,999
Caucasian/White	30-34 years	\$30,000-\$39,999
Mixed Race	35-39 years	\$40,000-\$49,999
Native Hawaiian/Other Pacific Islander	40-44 years	\$50,000-\$59,999
Other Race	45-49 years	\$60,000-\$69,999
Do not care to respond	50-54 years	\$70,000-\$79,999
	55-59 years	\$80,000-\$89,999
Are you Hispanic/Latino?	60-64 years	\$90,000-\$99,999
Yes No	65-69 years	\$100,000-\$109,999
	Over 69 years	\$110,000-\$119,999
		\$120,000 and up

**Sex**  
 Female Male

**12. Demographic & Employment Information (REQUIRED)**

Highest Nursing Degree (select one)	Primary Position (select one)	Primary Specialty (select one)
Associate	Academic Educator	Blood & Marrow Transplantation
Bachelor's	Care Coordinator	End of Life Care
Diploma	Case Manager	Hematology
DNP	Clinical Nurse Specialist	Home Care
Master's	Clinical Trials Nurse	Hospice
PhD/DNSc	Consultant	Intensive Care
Other	Executive	Medical Oncology
	Genetics Counselor	Medical-Surgical Oncology
Employment Status (select one)	Manager/Coordinator/Director	Non-Oncology (choose below)
Full-time	Medical Science Liaison	Palliative Care
Part-time	Nurse Informaticist	Prevention/Detection
Retired	Nurse Navigator	Radiation Oncology
Unemployed	Nurse Practitioner	Surgical Oncology
	Nurse Scientist	Survivorship
Primary Functional Area (select one)	Patient Educator	N/A
Administration	Pharmaceutical Representative	Non-Oncology Specialty (select one)
Consultation	Quality Improvement Nurse/Coordinator	*Required if Non-Oncology Specialty selected as Primary Specialty
Education	Staff Educator	Cardiac Care
Patient Care	Staff Nurse	Chronic Care
Research	Student	Critical Care
Other	Vice President/Chief Nursing Officer	Dermatology
	Other	Emergency/Urgent Care
Primary Patient Population (select one)	Primary Work Setting (select one)	Gastrointestinal
Adult	Academic Institution	General Medical-Surgical
Adult & Pediatric	Extended Care Facility	Geriatrics
Pediatric	Government Agency	Gynecology
N/A	Healthcare Industry	Infectious/Communicable Disease
Who is paying for your test?	Home Care	Infusion Services
I am an award winner	Hospice	Neurology
I am paying with my own funds.	Hospital Setting (Ambulatory)	Occupational Health
I will be reimbursed by my employer upon successful certification.	Hospital Setting (Inpatient)	Prevention/Detection
My employer	Physician Practice	Primary Care
	Professional Association	Psychiatric/Mental Health
	Survivorship Clinic	Pulmonary
	Other	Radiology
		Renal/Dialysis
		Solid Organ Transplant
		Urology
		Other

**13. Fee & Payment** - Check the fee you are paying. Reduced fees apply to candidates age 65 or older at the time of application (proof of age may be required).

	Early Bird Deadline (\$100 savings included)	Final Deadline (Full Fee)
<b>Renewal Option 3: Test + ILNA</b>	September 15	October 15
ONS/APHON Member	<input type="radio"/> \$ 396	<input type="radio"/> \$ 496
Nonmember	<input type="radio"/> \$ 516	<input type="radio"/> \$ 616

- Check enclosed (payable to the Oncology Nursing Certification Corporation)  
 Visa       MasterCard       American Express       Discover

Cardholder's Name	Signature	
Card Number	CVV/CSV	Expiration Date

**14. Affirmation (required)**

By signing and submitting this application form, I confirm I have read, understand, and accept the conditions set forth in the *ONCC Registration Manual* and on the ONCC website concerning the administration of the examination, the reporting of examination scores, and certification policies, including confidentiality of ONCC examinations. I confirm that my RN license (including APRN license) is not subjected to formal discipline by any state board of nursing and has no provisions or conditions that limit my practice in any way. I agree that I will notify ONCC in writing within 30 days of any restriction placed on my RN license (including APRN license). I confirm that I have no criminal convictions, including indictment, arrest, conviction or plea of guilty to any felony within the past 3 years, or limitation, sanction, revocation or suspension by a healthcare organization, professional organization, or other private or governmental body relating to nursing or public health safety. I confirm that the information I provide in the application is true, complete and correct to the best of my knowledge and is given in good faith. I confirm that I understand that if any information is later determined to be false, the ONCC reserves the right to sanction any certification that has been granted on the basis thereof.

Name (print)	Signature	Date
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**Application Submission Instructions**

Submit this application with full payment. Applications, documentation and payment must be received by the application deadline date.

**By overnight or other guaranteed delivery method (recommended):**

Dollar Bank  
 ONCC Lockbox  
 2700 Liberty Avenue  
 Pittsburgh, PA 15222  
 Phone: (412) 859-6104

**By regular mail** (allow several weeks for delivery). Do not use this address for overnight or other guaranteed delivery methods:

Oncology Nursing Certification Corporation  
 P.O. Box 3445  
 Pittsburgh, PA 15230-3445

**By Fax:**

(412) 859-6168