

# Make your CE programs simply irresistible.



## ILNA Coding can make a good CE program even better.

Nearly 40,000 oncology certified nurses are looking for continuing education (CE) / nursing continuing professional development (NCPD) for certification renewal. Your offerings could be more attractive to them – if they know they can use your programs to meet their Individual Learning Needs Assessment (ILNA) requirements for renewal.

Certified nurses earn renewal points for certification renewal by completing professional development in oncology subject areas. Your CE offerings may fit in these subject areas, but certified nurses may not be aware. Including ILNA Coding in your program information adds value to your programs.

### Here's how ILNA Coding works.

ONCC reviews your Continuing Nursing Education (CNE)/ Nursing Continuing Professional Development (NCPD) or Continuing Medical Education (CME) programs and confirms how nurses can use the points for certification renewal. This is called ILNA Coding.

### It's easy to request and use ILNA Coding.

1. Complete the ILNA Coding Request Form and submit it to ONCC using one of the secure methods listed on page 2.
2. ONCC will review your request and respond with ILNA Coding information within 5 business days.
3. Add the ILNA Coding information to your program advertisements and information.

There is a fee for this service (see page 3 for details).

### ILNA Coding Statements

Once ILNA Coding is approved, you may use the following advertising statement in conjunction with your program.

“The program content has been reviewed by the Oncology Nursing Certification Corporation (ONCC) and is acceptable for recertification points in the following ILNA subject areas:”

### Have Questions?

Contact ONCC at 877-769-ONCC (6622) or [ilna.coding@oncc.org](mailto:ilna.coding@oncc.org).

*Note: a CE offering must be approved for contact hours by an acceptable accreditor or approver of CNE/NCPD or CME. Coding a program for ILNA categories does not replace educational accreditation. ILNA coding is only for the purposes of recertification through ONCC.*

# Request for ILNA CE Coding - CE Providers

## CE PROVIDER INFORMATION

CE Provider: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Check whether the CE Provider is: For-profit Non-profit

## FEES

Number of CE Contact Hours	For-Profit CE Providers	Non-Profit CE Providers
0.1 - 4.0	\$75	\$40
4.1 - 8.0	\$150	\$75
8.1 - 12.0	\$200	\$100
12.1 - 16.0	\$300	\$150
16.1 - 20.0	\$400	\$200
More than 20 hours	Call for fee	

*\*Fees shown do not include any applicable state sales tax.*

Need it faster? Expedited service available for additional fee.

\$50 for expedited coding. Coding will be completed in two business days.

## PAYMENT INFORMATION

Please check one:

Check/Money Order (payable to Oncology Nursing Certification Corporation)

Visa MasterCard American Express Discover

Cardholder's Name \_\_\_\_\_ Signature \_\_\_\_\_

Card number \_\_\_\_\_ Expiration \_\_\_\_\_ CSC/CSV Number \_\_\_\_\_ Total Amount Due \_\_\_\_\_

\$

*\*Plus any applicable state sales tax.*

## SUBMISSION INSTRUCTIONS

Submit the Request for ILNA Coding, a copy of the program brochure or content outline. Please allow five business days for ONCC to process your coding.

**Please only submit this form by one of the secure methods listed below:**

- Secure E-mail go to: <https://sendthisfile.com/oncc>
  - enter your email address in the "from" field
  - enter "ilna.coding@oncc.org" in the "recipient" field
  - enter your message (optional)
  - upload this form and all supporting documentation
  - click send file
- Or mail to:  
ONCC - ILNA Coding Request  
125 Enterprise Drive  
Pittsburgh, PA 15275

## Request for ILNA CE Coding - CE Providers

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### CE PROGRAM INFORMATION

CE Program Title: \_\_\_\_\_

CE Provider Name: \_\_\_\_\_

Accrediting Organization: \_\_\_\_\_

(The name of organization that has approved the program for contact hours. To qualify for renewal points, a CE program must be approved for contact hours by an acceptable accreditor or approver of CNE/NCPD/CME).

Total CE: \_\_\_\_\_

Start date/time of program \_\_\_\_\_ End date/time of program \_\_\_\_\_

Expiration date (if online/on-demand) \_\_\_\_\_

Name/Email of Contact \_\_\_\_\_

List the program objectives below, and the estimated length of time that will be allotted to each. Please attach a brochure, content outline, or program handout when submitting this form.

Objective(s):

Estimated Program  
Time for Objective:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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